

17 June 2011

Forward Plan 2011 / 2012

Joint Report of Terry Collins – Corporate Director: Neighbourhood Services; Don McLure – Corporate Director: Resources & Treasurer to the Joint Committee

Purpose of the Report

1. The purpose of this report is to set out proposals with regards to a suggested forward plan of meetings of the Joint Committee for the remainder of 2011 / 2012.

Forward Plan 2011 / 2012

2. Members will be aware that following Local Government Review in County Durham, and in response to External; Audit comments in 2009 / 2010, meetings of the Joint Committee have been held on a more regular basis. The purpose of the meetings in year being to monitor financial and other performance data and provide effective governance over the Mountsett Crematorium.
3. A proposed schedule of meetings for the remainder of 2011 / 2012, showing a forward plan of reports that will be presented, is attached at Appendix 2.

Recommendations and Reasons

4. That Members approve the proposed schedule of meetings as set out at Appendix 2.

Background Papers

- None

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Appendix 1: Implications

Finance

There are no financial implications associated with this report. Routine monitoring of budgetary control information and annual budget and fees and charges setting processes are factored into the Forward Plan.

Staffing

There are no staffing implications associated with this report.

Risk

There are no risk implications associated with this report.

Equality and Diversity

There are no equality and diversity implications associated with this report. Equality Impact Assessments, where appropriate, are undertaken as a matter of routine part of the development of any new policy or policy change.

Accommodation

There are no Accommodation implications associated with this report.

Crime and Disorder

There are no Crime and Disorder implications associated with this report.

Human Rights

There are no implications associated with this report.

Consultation

None. However, officers of Gateshead Council were provided with a copy of the report and given opportunity to comment / raise any detailed questions on the content of the report in advance of circulation to members of the Mountsett Crematorium.

Procurement

There are no implications associated with this report.

Disability Discrimination Act

There are no implications associated with this report.

Legal Implications

There are no implications associated with this report.

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Appendix 2: Forward Plan : 2011 / 2012 Meetings

Meeting Date	Location	Reports to Consider	Report of
29/07/2011	Beaumont Room, County Hall	Quarterly Report of the Superintendent & Registrar + Business Case for the Development of a Memorial Garden	Joint Report of Corporate Director of Neighbourhoods & Corporate Services
		Financial Monitoring Report 2011/12: Spend to 30/06/11 and Projected Outturn to 31/03/12	Joint Report of Corporate Director of Neighbourhood Services & Resources + Treasurer to the Joint Committee
30/09/2011	Committee Room 1B, County Hall, Durham	External Auditors Report : 2010/11 Accounts	Report of Corporate Director of Resources + Treasurer to the Joint Committee
		Quarterly Report of the Superintendent & Registrar	Report of Corporate Director of Neighbourhood Services
		Risk Register 2011/12 - Update	Joint Report of Corporate Director of Neighbourhood Services & Resources + Treasurer to the Joint Committee
		Financial Monitoring Report 2011/12: Spend to 31/08/11 and Projected Outturn to 31/03/12	Joint Report of Corporate Director of Neighbourhood Services & Resources + Treasurer to the Joint Committee
27/01/12	Civic Centre, Gateshead	Quarterly Report of the Superintendent & Registrar	Report of Corporate Director of Neighbourhood Services
		Risk Register 2011/12 - Update	Joint Report of Corporate Director of Neighbourhood Services & Resources + Treasurer to the Joint Committee
		Financial Monitoring Report 2011/12: Spend to 31/12/11 and Projected Outturn to 31/03/12	Joint Report of Corporate Director of Neighbourhood Services & Resources + Treasurer to the Joint Committee
		Service Asset Management Plan 2012/13 to 2015/16	Joint Report of Corporate Director of Neighbourhood Services & Resources + Treasurer to the Joint Committee

Meeting Date	Location	Reports to Consider	Report of
		Fees and Charges 2012/13	Joint Report of Corporate Director of Neighbourhood Services & Resources + Treasurer to the Joint Committee
		2012/13 Revenue and Capital Budgets	Joint Report of Corporate Director of Neighbourhood Services & Resources + Treasurer to the Joint Committee
		Review of the Effectiveness of Internal Audit	Report of Corporate Director of Resources + Treasurer to the Joint Committee
27/04/2012	Civic Centre, Gateshead	Quarterly Report of the Superintendant & Registrar	Report of Corporate Director of Neighbourhood Services
		Financial Monitoring Report 2011/12: Provisional Outturn – Revenue and Capital	Joint Report of Corporate Director of Neighbourhood Services & Resources + Treasurer to the Joint Committee
		Annual Internal Audit Report 2011/12	Report of Corporate Director of Resources + Treasurer to the Joint Committee
		Response to the 2011/12 Internal Audit report	Joint Report of Corporate Director of Neighbourhood Services & Resources + Treasurer to the Joint Committee
15/06/2012	Committee Room 1A, County Hall, Durham	Quarterly Report of the Superintendant & Registrar	Report of Corporate Director of Neighbourhood Services
		Annual Governance Statement 2011/12	Joint Report of Corporate Director of Neighbourhood Services & Resources + Treasurer to the Joint Committee
		Revenue Outturn and Statement of Accounts for the Year Ended 31/03/2012	Joint Report of Corporate Director of Neighbourhood Services & Resources + Treasurer to the Joint Committee